

17

**FOREIGN-TRADE ZONES BOARD**

<u>Executive Secretary</u>	<u>Assistant Executive Secretary</u>
----------------------------	--------------------------------------

Upon receipt of application by Chairman of Board, it will be transmitted to Exec. Sec.

Executive Secretary  
Application Analyst

Executive Secretary will refer application to application analyst for checking as to form and completeness of exhibit. If application is incomplete, Executive Secretary will perfect it by communication with applicant and transmit a copy to the heads of the three Departments for preliminary analysis.

War Department  
Preliminary analysis, with specific reference to engineering phases of application.

Commerce Department  
Preliminary analysis, with specific reference to commercial and economic phases of application.

Treasury Department  
Preliminary analysis, with specific reference to customs phases of application.

Committee of Alternates

Committee of Alternates will meet for purpose of determining whether the application shall be:

- (1) Referred to Executive Secretary for detailed investigation,
- (2) Returned to Executive Secretary for further information
- (3) Recommended to Board for rejection.

If the application is in proper order, it will be considered filed as of the date of acceptance by the Committee.

<sup>2</sup>  
Executive Secretary

Executive Secretary will develop further information, and refer application back to three Departments as in second step above.

<sup>1</sup>  
Examiners' Committee

Executive Secretary will, after further perfecting application, if necessary refer it to Examiners' Committee for analysis, hearings, and report to three Departments.

<sup>3</sup>  
Foreign-Trade Zones Board

Committee of Alternates will recommend to Board that application be rejected.

Committee of Alternates

After review of Examiners' Committee report by the three Departments, Committee of Alternates will meet and prepare its recommendations for the Board.

Foreign-Trade Zones Board

Application received from Committee of Alternates, with recommendations, for final action.