



A-570-970
Administrative Review
12/01/2014 – 11/30/2015
E&C/Office IV: WH
Public Document

February 9, 2016

On February 9, 2016, the Department of Commerce (“Department”) initiated an administrative review of the antidumping duty order on multilayered wood flooring (“MLWF”) from the People’s Republic of China (“PRC”).¹ In advance of the issuance of the antidumping questionnaire, the Department asks that you complete the table in Attachment I to this letter, requesting information on the quantity and U.S. dollar sales value of all exports to the United States during the period December 1, 2014, through November 30, 2015, of merchandise covered by the scope of the order that was produced in the PRC. The scope of the order is included in Attachment II to this letter, and general instructions for responding to this letter are contained in Attachment III to this letter. An electronic copy of this letter and attachments may be found on the internet at the following address: <http://trade.gov/enforcement/news.asp>. **Please be advised that receipt of this letter does not indicate that you will be chosen as a mandatory respondent because the Department may find it is necessary to limit individual examination of respondents and conduct respondent selection under section 777A(c)(2) of the Tariff Act of 1930, as amended (the “Act”). Also, please be advised that receipt of this letter does not guarantee separate rate status. Your response to this letter may be subject to on-site verification by Department officials.**

Your response to this request for information is due to the Department no later than February 24, 2016. *Please note that, due to time constraints in this administrative review, the Department does not intend to extend the deadline for responding to the attached Quantity and Value (“Q&V”) Questionnaire.* All responses to the attached Q&V Questionnaire must be made electronically using the Department’s ACCESS website at <http://access.trade.gov> (see the instructions in Attachment III). In addition, all submissions to the Department must be accompanied by a Certificate of Accuracy from company officials and, if represented by legal counsel or other firm, a Certificate of Accuracy from the representative. Furthermore, all submissions to the Department must be served on the appropriate interested parties. A list of interested parties may be found at <http://enforcement.trade.gov/apo/apo-svc-lists.html> under “People’s Republic of China” and then under the appropriate case name. Certificates of service and accuracy are in Attachment IV. General instructions for responding to this Q&V Questionnaire are contained in Attachment III. Please use the check list in Attachment V to make certain that you have fully complied with all filing requirements.

¹ See *Initiation of Antidumping and Countervailing Duty Administrative Reviews* at <http://enforcement.trade.gov/frn/index.html>.

Companies that had no exports, sales, or entries of subject merchandise during the period December 1, 2014 through November 30, 2015 to which the Department issued the Q&V Questionnaire should properly file a timely Q&V Questionnaire response that indicates that the company had no exports, sales, or entries of subject merchandise during that period.

In the unlikely event that you receive this Q&V Questionnaire after the deadline to respond, you MUST contact the Department official identified in the questionnaire within five days of receipt of the questionnaire to receive further instructions and a revised deadline for submission of the required information. Failure to do so may result in the presumption that you failed to cooperate by not acting to the best of your ability to comply with the request for information, and may result in the use of an inference that is adverse to your interests in selecting from the facts otherwise available, in accordance with section 776(b) of the Act. Moreover, if you fail to respond to the Q&V Questionnaire or fail to provide the requested quantity and value information, please be aware that the Department may find that you failed to cooperate by not acting to the best of your ability to comply with the request for information, and may use an inference that is adverse to your interests in selecting from the facts otherwise available, in accordance with section 776(b) of the Act.

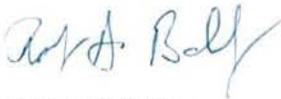
In general, the Department has found that determinations concerning whether particular companies should be “collapsed” (i.e., treated as a single entity for purposes of calculating antidumping duty rates) require a substantial amount of detailed information and analysis, which often require follow-up questions and analysis. Accordingly, the Department will not conduct collapsing analyses at the respondent selection phase of this review and will not collapse companies at the respondent selection phase unless there has been a determination to collapse certain companies in a previous segment of this antidumping proceeding (i.e., investigation, administrative review, new shipper review or changed circumstances review). For any company subject to this review, if the Department determined, or continued to treat, that company as collapsed with others, the Department will assume that such companies continue to operate in the same manner and will collapse them for respondent selection purposes. Otherwise, the Department will not collapse companies for purposes of respondent selection.

Therefore, for purposes of respondent selection, in general, each company must report volume and value data separately for itself. Parties should not include data for any other party, even if they believe they should be treated as a single entity with that other party. Data pertaining to other, possibly affiliated, companies should be reported separately by those companies. However, if a company was collapsed with another company or companies in the most recently completed segment of this proceeding where the Department considered collapsing that entity, complete quantity and value data for that collapsed entity must be submitted. Parties are requested to: (a) identify which companies subject to review previously were collapsed, and (b) provide a citation to the proceeding in which they were collapsed.

To assist you in filing your response to this Q&V Questionnaire, we have provided a checklist in Attachment V which covers many of the major filing requirements (also see the General Instructions in Attachment III). The checklist should be submitted with your response to the Q&V Questionnaire. Confirm that you have complied with the applicable items in the checklist by checking the appropriate item.

We appreciate your attention to these matters. Please contact William Horn at 202-482-2615 or at William.Horn@trade.gov, if you have any questions or comments.

Sincerely,



Robert Bolling
Program Manager
AD/CVD Operations, Office IV
Enforcement & Compliance

Attachments

Total Number of Pages: {INSERT TOTAL NUMBER OF PAGES}

Administrative Review

AD/CVD Operations, Office IV

{INDICATE TYPE OF DOCUMENT, SEE ATTACHMENT III.B.1.E.}

**OFFICE OF AD/CVD OPERATIONS
QUANTITY AND VALUE QUESTIONNAIRE**

REQUESTER(S): {INSERT NAME OF COMPANY}
 {COMPANY ADDRESS}
 {CONTACT NAME AND TITLE}
 {CONTACT TELEPHONE NUMBER}
 {CONTACT FAX NUMBER}
 {CONTACT E-MAIL ADDRESS}

REPRESENTATION: {INSERT NAME OF COUNSEL, LAW FIRM AND CONTACT INFO}

CASE: Multilayered Wood Flooring from the People's Republic of China

PERIOD OF REVIEW: DECEMBER 1, 2014 – NOVEMBER 30, 2015

DATE OF INITIATION: FEBRUARY 3, 2016

DUE DATE FOR Q&V RESPONSE: FEBRUARY 24, 2016

OFFICIALS IN CHARGE: William Horn
 International Trade Compliance Analyst
 AD/CVD Operations, Office IV
 202-482-2615
 William.Horn@trade.gov

On February 3, 2016, the Department of Commerce ("Department") initiated an administrative review of the antidumping duty order on multilayered wood flooring from the People's Republic of China ("PRC") covering the period December 1, 2014 – November 30, 2015.²

Section 777A(c)(1) of the Tariff Act of 1930, as amended ("Act"), directs the Department to calculate individual dumping margins for each known exporter and producer of the subject merchandise. Where it is not practicable to examine all known producers/exporters of subject merchandise, as is the case in this administrative review, section 777A(c)(2) of the Act permits the Department to examine either: (1) a sample of exporters, producers or types of products that is statistically valid based on the information available at the time of selection; or (2) exporters and

² See *Initiation of Antidumping and Countervailing Duty Administrative Reviews ("Notice of Initiation")* at <http://enforcement.trade.gov/frn/index.html>.

producers accounting for the largest volume of the subject merchandise from the exporting country that can be reasonably examined.

In advance of the issuance of the full antidumping questionnaire, we ask that you respond to Attachment I of this Quantity and Value Questionnaire requesting the quantity and U.S. dollar sales value of all exports to the United States during the period December 1, 2014 – November 30, 2015, of merchandise covered by the scope of the order (*see* Attachment II) that was produced in the PRC. A full and accurate response to the Quantity and Value Questionnaire from all participating respondents is necessary to ensure that the Department has the requisite information to appropriately select mandatory respondents.

The Department is also requiring all firms that wish to qualify for separate-rate status to complete a Separate Rate Application or Separate Rate Certification as described in the *Notice of Initiation*. Firms to which the Department issues a Q&V Questionnaire must submit a timely and complete response to the Q&V Questionnaire, in addition to a timely and complete Separate Rate Application or Separate Rate Certification in order to receive consideration for separate-rate status. In other words, the Department will not give consideration to any timely Separate Rate Certification or Separate Rate Application made by parties to whom the Department issued a Q&V Questionnaire but who failed to respond in a timely manner to the Q&V Questionnaire. The Separate Rate Application and Separate Rate Certification, as well as the due dates by which the Department must receive the application or certification can be found on the Department's website at <http://enforcement.trade.gov/nme/nme-sep-rate.html>. The dates by which the Department must receive your Separate Rate Application or Separate Rate Certification are also identified in the *Notice of Initiation*.

A definition of the scope of the merchandise subject to this administrative review is included in Attachment II, and general instructions for responding to this Q&V Questionnaire are contained in Attachment III. Example certificates of service and accuracy are also attached. Please use the check list in Attachment V to make certain that you have fully complied with all filing requirements. **Your response to this questionnaire may be subject to on-site verification by Department officials.**

ATTACHMENT I

FORMAT FOR REPORTING QUANTITY AND VALUE INFORMATION

In providing the information in the table below, please provide each of the quantity figures requested in the units of measure identified in the table and the total value (in U.S. dollars) of all of your sales of the merchandise covered by the scope of this administrative review (*see* Attachment II) produced in the People's Republic of China and exported/shipped to, or entered into, the United States during the period December 1, 2014 through November 30, 2015.

Please include only information for subject merchandise exported by your company directly to the United States. However, if your company made sales to third-countries for which you have knowledge that the merchandise was ultimately destined for the United States, please separately report the requested information for these sales and the location (*i.e.*, countries) to which you made the sales. Please do not include any shipments of subject merchandise manufactured in Hong Kong in your figures.

A company responding to this Q & V Questionnaire which the Department has not determined to collapse with other companies, or not treated as collapsed with other companies, in the most recently completed segment of the proceeding should only report Q&V data for itself. Such a company should not include data for any other party, even if the company believes it should be treated as a single entity with other parties. If the Department has determined to collapse your company with other companies in the most recently completed segment of this proceeding, or has continued to treat your company as collapsed with others in the most recently completed segment of this proceeding, please report the requested information for the collapsed entity. Parties are requested to: (a) identify which companies subject to review previously were collapsed, and (b) provide a citation to the proceeding in which they were collapsed.

Market: United States	Total Quantity (kilograms) KG	Total Quantity (Cubic Meters) M3	Terms of Sale ³	Total Value ⁴ (\$U.S.)
1. Export Price⁵				
2. Constructed Export Price⁶				
3. Further Manufactured⁷				
Total				

³ To the extent possible, sales values should be reported based on the same terms (*e.g.*, FOB).

⁴ Values should be expressed in U.S. dollars. Indicate any exchange rates used and their respective dates and sources.

⁵ Generally, a U.S. sale is classified as an export price sale when the first sale to an unaffiliated person occurs before the goods are imported into the United States.

⁶ Generally, a U.S. sale is classified as a constructed export price sale when the first sale to an unaffiliated person occurs after importation. However, if the first sale to the unaffiliated person is made by a person in the United States affiliated with the foreign exporter, constructed export price applies even if the sale occurs prior to importation. Do not report the sale to the affiliated party in the United States, rather report the sale made by the affiliated party to the unaffiliated customer in the United States. If you have sales of further manufactured merchandise, please report them under Item 3, rather than under Item 2.

⁷ "Further manufactured" refers to merchandise that undergoes further manufacture or assembly in the United States before sale to the first unaffiliated customer.

ATTACHMENT II

SCOPE OF THE ORDER

Multilayered wood flooring is composed of an assembly of two or more layers or plies of wood veneer(s) in combination with a core. The several layers, along with the core, are glued or otherwise bonded together to form a final assembled product. Multilayered wood flooring is often referred to by other terms, e.g., “engineered wood flooring” or “plywood flooring.” Regardless of the particular terminology, all products that meet the description set forth herein are intended for inclusion within the definition of subject merchandise.

All multilayered wood flooring is included within the definition of subject merchandise, without regard to: dimension (overall thickness, thickness of face ply, thickness of back ply, thickness of core, and thickness of inner plies; width; and length); wood species used for the face, back and inner veneers; core composition; and face grade. Multilayered wood flooring included within the definition of subject merchandise may be unfinished (i.e., without a finally finished surface to protect the face veneer from wear and tear) or “prefinished” (i.e., a coating applied to the face veneer, including, but not exclusively, oil or oil-modified or water-based polyurethanes, ultraviolet light cured polyurethanes, wax, epoxy-ester finishes, moisture-cured urethanes and acid curing formaldehyde finishes). The veneers may be also soaked in an acrylic-impregnated finish. All multilayered wood flooring is included within the definition of subject merchandise regardless of whether the face (or back) of the product is smooth, wire brushed, distressed by any method or multiple methods, or hand-scraped. In addition, all multilayered wood flooring is included within the definition of subject merchandise regardless of whether or not it is manufactured with any interlocking or connecting mechanism (for example, tongue-and-groove construction or locking joints). All multilayered wood flooring is included within the definition of the subject merchandise regardless of whether the product meets a particular industry or similar standard.

The core of multilayered wood flooring may be composed of a range of materials, including but not limited to hardwood or softwood veneer, particleboard, medium-density fiberboard, high density fiberboard (“HDF”), stone and/or plastic composite, or strips of lumber placed edge-to-edge. Multilayered wood flooring products generally, but not exclusively, may be in the form of a strip, plank, or other geometrical patterns (e.g., circular, hexagonal). All multilayered wood flooring products are included within this definition regardless of the actual or nominal dimensions or form of the product. Specifically excluded from the scope are cork flooring and bamboo flooring, regardless of whether any of the sub-surface layers of either flooring are made from wood. Also excluded is laminate flooring. Laminate flooring consists of a top wear layer sheet not made of wood, a decorative paper layer, a core-layer of HDF, and a stabilizing bottom layer.

Imports of the subject merchandise are provided for under the following subheadings of the Harmonized Tariff System of the United States (“HTSUS”): 4412.31.0520; 4412.31.0540; 4412.31.0560; 4412.31.2510; 4412.31.2520; 4412.31.3175; 4412.31.4040; 4412.31.4050; 4412.31.4060; 4412.31.4070; 4412.31.4075; 4412.31.4080; 4412.31.5125; 4412.31.5135; 4412.31.5155; 4412.31.5165; 4412.31.5175; 4412.31.6000; 4412.31.9100; 4412.32.0520; 4412.32.0540; 4412.32.0560; 4412.32.0565; 4412.32.0570; 4412.32.2510; 4412.32.2520; 4412.32.2525; 4412.32.2530; 4412.32.3125; 4412.32.3135; 4412.32.3155; 4412.32.3165; 4412.32.3175; 4412.32.3185; 4412.32.5600; 4412.39.1000; 4412.39.3000; 4412.39.4011; 4412.39.4012; 4412.39.4019; 4412.39.4031; 4412.39.4032; 4412.39.4039; 4412.39.4051; 4412.39.4052; 4412.39.4059; 4412.39.4061; 4412.39.4062; 4412.39.4069; 4412.39.5010; 4412.39.5030; 4412.39.5050; 4412.94.1030; 4412.94.1050; 4412.94.3105; 4412.94.3111; 4412.94.3121; 4412.94.3131; 4412.94.3141; 4412.94.3160; 4412.94.3171; 4412.94.4100; 4412.94.5100; 4412.94.6000; 4412.94.7000; 4412.94.8000; 4412.94.9000; 4412.94.9500; 4412.99.0600; 4412.99.1020; 4412.99.1030; 4412.99.1040; 4412.99.3110; 4412.99.3120; 4412.99.3130; 4412.99.3140; 4412.99.3150; 4412.99.3160; 4412.99.3170; 4412.99.4100; 4412.99.5100; 4412.99.5105; 4412.99.5115; 4412.99.5710; 4412.99.6000; 4412.99.7000; 4412.99.8000; 4412.99.9000; 4412.99.9500; 4418.71.2000; 4418.71.9000; 4418.72.2000; 4418.72.9500; and 9801.00.2500.

While these HTSUS subheadings are provided for convenience and customs purposes; the written description of the scope of this order is dispositive.

ATTACHMENT III
GENERAL INSTRUCTIONS

Instructions for Filing the Response

The following instructions apply to all documents you submit to the Department during the course of this proceeding.

A. Due Date

1. All submissions must be made electronically using the Department's ACCESS website at <http://access.trade.gov>. If an exception to the electronic filing requirement applies, you must address and manually submit your response to the address indicated on the cover page of this questionnaire. To determine if your response qualifies for manual filing, see the section on "Manual Filing" below. All laws, regulations, and other descriptive materials that supplement your responses should be submitted on the same date as the initial response.
2. The **business proprietary** response should be submitted on the day specified on the cover page of this questionnaire. The **public version** of the response may be filed one business day after the proprietary response.
3. An electronically filed document must be received successfully in its entirety by ACCESS by 5 p.m. Eastern Time (ET) on the due date, unless an earlier time is specified. Where applicable, a submitter must manually file a document between the hours of 8:30 a.m. and 5 p.m. ET on the due date, unless an earlier time is specified.

B. Format

1. You are required to state in the upper right-hand corner of your cover letter the following information in the following format:
 - a. on the first line, indicate the case number stated on the cover page to this questionnaire;
 - b. on the second line, indicate the total number of pages in the document including cover pages, appendices, and any unnumbered pages;
 - c. on the third line, indicate the specific segment of the proceeding, (*e.g.*, investigation, administrative review, scope inquiry, suspension agreement, etc.) and, if applicable, indicate the complete period covered (MM/DD/YY - MM/DD/YY);
 - d. on the fourth line, indicate the Department office conducting the proceeding;
 - e. on the fifth and subsequent lines, indicate whether any portion of the document contains business proprietary information and, if so, list the page numbers containing business proprietary information; and indicate the business proprietary/public status

of the document and whether you agree or object to release of the submitted information under **administrative protective order** (APO) by stating one of the following:

- “Business Proprietary Document -- May Be Released Under APO,”
 - “Business Proprietary Document -- May Not Be Released Under APO,”
 - “Business Proprietary/APO Version-- May Be Released Under APO,” as applicable,
 - “Public Version,” or
 - “Public Document.”
2. Please include a “Re:” line on the cover letter of your response, or any other submissions you make during this proceeding. In the Re: line, briefly summarize the purpose of your submission, *e.g.*, “response to Quantity & Value questionnaire,” “case brief.”
 3. Prepare your response in typed form and in English (*see* 351.303(d) and (e) for these and other formatting requirements). Include an original and translated version of all pertinent portions of non-English language documents that accompany your response, including financial statements.
 4. It is your responsibility to contact the official in charge if subsequent to your filing there are events that affect your response (*e.g.*, changes in your cost accounting system are relevant to antidumping proceedings, and changes as a result of an audit are relevant to both antidumping and CVD proceedings).

C. Manual Filing

1. **All submissions must be filed electronically.** Only under the following four circumstances will the Department accept a hardcopy response that is manually filed:
 - Documents exceeding 500 pages in length may be filed manually (in paper form) in the APO/Dockets Unit. This is referred to as a “bulky document.”
 - Data files greater than 20 MB must be filed manually on CD-ROM or DVD.
 - If the ACCESS system is unable to accept filings continuously or intermittently over the course of any period of time greater than one hour between 12:00 p.m. and 4:30 p.m. ET or for any duration of time between 4:31 p.m. and 5:00 p.m. ET, then a person may manually file the document in the APO/Dockets Unit. The Department will provide notice of such technical failures on the ACCESS Help Desk line at 202-482-3150 and on the Enforcement and Compliance website, which is <http://www.trade.gov/enforcement/>.
 - Apart from the above, if you are unable to comply with the electronic filing requirement, as provided in 19 CFR 351.103(c), and in accordance with section 782(c) of the Tariff Act of 1930, as amended (the Act), you must promptly notify the official in charge and submit a full written explanation of the reasons you are unable

to file the document electronically. You must also suggest alternative forms in which to submit the information. The Department will consider the ability of a submitter and may modify the electronic filing requirement on a case-by-case basis.

2. All manually filed documents must be accompanied by a cover sheet generated in ACCESS. For manually filed bulky documents, separator sheets must also be generated and used.
3. If your response qualifies as a bulky document and you opt to file it manually, you must file two identical paper copies of the document. For all other authorized manual submissions, only one paper copy is required.
4. Manual submissions must be addressed and submitted to:
Secretary of Commerce
Attention: Enforcement and Compliance, AD/CVD Operations Office IV
APO/Dockets Unit, Room 18022
U.S. Department of Commerce
Fourteenth Street and Constitution Avenue, N.W.
Washington, D.C. 20230

D. Certification

1. Submit the required **certification of accuracy**. Providers of information and the person(s) submitting it, if different (*e.g.*, a legal representative), must certify that they have read the submission and that the information submitted is accurate and complete. The Department cannot accept questionnaire responses that do not contain the certification statements. Forms for such certification are included as an attachment to this questionnaire. You may photocopy this form and submit a completed copy with each of your submissions.
2. Provide the required **certificate of service** (included as an attachment) with each business proprietary document and public version submitted to the Department.
3. Signed certifications of accuracy and certificates of service should be scanned and appended to the appropriate electronic documents filed in ACCESS.

E. Business Proprietary Information and Summarization of Business Proprietary Information

1. Request business proprietary treatment for information submitted that you do not wish to be made publicly available. As a general rule, the Department places all correspondence and submissions received in the course of an antidumping or countervailing duty proceeding in a public reading file. However, information deemed to be proprietary information will not be made available to the public. If you wish to make a request for proprietary treatment for particular information, refer to sections 351.304, 351.305, and 351.306 of the Department's regulations. You must submit the request for proprietary treatment at the same time as the claimed business proprietary information is submitted to the Department.
2. Utilize the "one-day lag rule" under 19 CFR 351.303(c)(2) if you wish an additional day to review the final bracketing of business proprietary information in a document and to prepare

the required public version. The filing requirements under the one-day lag rule provide for a party to file only the business proprietary document within the applicable time limit (19 CFR 351.303(c)(2)(i)). By the close of business one business day after the date the business proprietary document is filed, the person must file the complete final business proprietary document (19 CFR 351.303(c)(2)(i)(ii)). The final business proprietary document must be identical to the original document except for any bracketing corrections.

3. By the close of business one business day after the date the business proprietary document is filed (refer to the “one-day lag rule” in the preceding paragraph), submit the public version of your response (19 CFR 351.303(c)(2)(i)(iii)). A public version must contain:
 - a. a non-proprietary (public) version of your response that is in sufficient detail to permit a reasonable understanding of the information submitted in confidence, and/or
 - b. an itemization of particular information that you believe you are unable to summarize. State the reasons why you cannot summarize each piece of information.

Note: The summarization requirement does not apply solely to the narrative portion of your response. It applies equally to worksheets and other appendices to your response, and even to sales and cost databases submitted in antidumping proceedings. Generally, numerical data, such as that provided in sales and cost databases in antidumping proceedings, are adequately summarized only if grouped or presented in terms of indices or figures ranged within 10 percent of the actual figure. If a particular portion of data is voluminous, use ranged figures for at least one percent of the voluminous portion.

Responses, or portions thereof, that are not adequately summarized may be rejected from the record of this proceeding.

4. Submit the statements required regarding limited release of business proprietary information under the provisions of an APO. U.S. law permits limited disclosure to representatives of parties (e.g., legal counsel) of certain business proprietary information, including electronic business proprietary information, under an APO. (Note that data received under an APO cannot be shared with others who are not covered by the APO.) Under the provisions governing APO disclosure, you must submit either:
 - a. a statement agreeing to permit the release under APO of information submitted by you in confidence during the course of the proceeding, or
 - b. a statement itemizing those portions of the information which you believe should not be released under APO, together with arguments supporting your objections to that release.

We are required by our regulations to reject, at the time of filing, submissions of business proprietary information that do not contain one of these statements. As discussed above, you must state in the upper right-hand corner of the cover letter accompanying your questionnaire response whether you agree or object to release of the submitted information under APO

(e.g., May Be Released Under APO or May Not Be Released Under APO). (See section 351.304 of the Department's regulations for specific instructions.⁸)

5. Place brackets (“[]”) around information for which you request business proprietary treatment. Place double brackets (“[[]]”) around information for which you request proprietary treatment and which you do not agree to release under APO.
6. Provide to all parties whose representatives have been granted APO access and who are listed on the Department's most recent APO Service List, a complete copy of the submission--proprietary document and public version, except for that information which you do not agree to release under APO. (APO service lists, as well as public service lists, are maintained at <http://enforcement.trade.gov/apo/apo-svc-lists.html> under the “People's Republic of China” and then under the appropriate case name. If you exclude information because you do not agree to release it under APO, you must submit the complete business proprietary version, wherein information in double brackets has been excluded. This version of the response must be marked “Business Proprietary/APO Version-- May Be Released Under APO” on the cover page. For parties that do not have access to information under APO, please provide a public version only.

***Note:** A chart summarizing AD/CVD document filing requirements can be found at <http://enforcement.trade.gov/filing/index.html>. Detailed and supplemental information concerning APOs, including the APO Handbook, a complete set of APO regulations, and APO application forms and service lists, can be found at <http://enforcement.trade.gov/apo/index.html>.*

⁸ If you do not agree to release under APO all or part of the proprietary information, but we determine that the information should be released, you will have the opportunity to withdraw the information (see 19 CFR 351.304(d)). However, any information which you withdraw will be taken out of the official record and will not be used in our determination.

ATTACHMENT IV

CERTIFICATIONS OF FACTUAL ACCURACY AND CERTIFICATE OF SERVICE

CERTIFICATIONS OF FACTUAL ACCURACY

§ 351.303 Filing, document identification, format, translation, service, and certification of documents.

* * * * *

(g) *Certifications.* Each submission containing factual information must include the following certification from the person identified in paragraph (g)(1) of this section and, in addition, if the person has legal counsel or another representative, the certification in paragraph (g)(2) of this section. The certifying party must maintain the original signed certification for a period of five years from the date of filing the submission to which the certification pertains. The original signed certification must be available for inspection by U.S. Department of Commerce officials. Copies of the certifications must be included in the submission filed at the Department.

(1) For the person(s) officially responsible for presentation of the factual information:

(i) **COMPANY CERTIFICATION:***

I, **(PRINTED NAME AND TITLE)**, currently employed by **(COMPANY NAME)**, certify that I prepared or otherwise supervised the preparation of the attached submission of **(IDENTIFY THE SPECIFIC SUBMISSION BY TITLE) due on (DATE) OR filed on (DATE)** pursuant to the **(INSERT ONE OF THE FOLLOWING OPTIONS IN {}): {THE (ANTIDUMPING OR COUNTERVAILING) DUTY INVESTIGATION OF (PRODUCT) FROM (COUNTRY) (CASE NUMBER)}** or **{THE (DATES OF PERIOD OF REVIEW) (ADMINISTRATIVE OR NEW SHIPPER) REVIEW UNDER THE (ANTIDUMPING OR COUNTERVAILING) DUTY ORDER ON (PRODUCT) FROM (COUNTRY) (CASE NUMBER)}** or **{THE (SUNSET REVIEW OR CHANGED CIRCUMSTANCE REVIEW OR SCOPE RULING OR CIRCUMVENTION INQUIRY) OF THE (ANTIDUMPING OR COUNTERVAILING) DUTY ORDER ON (PRODUCT) FROM (COUNTRY) (CASE NUMBER)}**. I certify that the information contained in this submission is accurate and complete to the best of my knowledge. I am aware that the information contained in this submission may be subject to verification or corroboration (as appropriate) by the U.S. Department of Commerce. I am also aware that U.S. law (including, but not limited to, 18 U.S.C. 1001) imposes criminal sanctions on individuals who knowingly and willfully make material false statements to the U.S. Government. In addition, I am aware that, even if this submission may be withdrawn from the record of the AD/CVD proceeding, the U.S. Department of Commerce may preserve this submission, including a business proprietary submission, for purposes of determining the accuracy of this certification. I certify that a copy of this signed certification will be filed with this submission to the U.S. Department of Commerce.

Signature: _____

Date: _____

* For multiple person certifications, all persons should be listed in the first sentence of the certification and all persons should sign and date the certification. In addition, singular pronouns and possessive adjectives should be changed accordingly, *e.g.*, “I” should be changed to “we” and “my knowledge” should be changed to “our knowledge.”

(ii) GOVERNMENT CERTIFICATION:**

I, **(PRINTED NAME AND TITLE)**, currently employed by the government of **(COUNTRY)**, certify that I prepared or otherwise supervised the preparation of the attached submission of **(IDENTIFY THE SPECIFIC SUBMISSION BY TITLE) due on (DATE) OR filed on (DATE)** pursuant to the **(INSERT ONE OF THE FOLLOWING OPTIONS IN {}): {THE (ANTIDUMPING OR COUNTERVAILING) DUTY INVESTIGATION OF (PRODUCT) FROM (COUNTRY) (CASE NUMBER)} or {THE (DATES OF PERIOD OF REVIEW) (ADMINISTRATIVE OR NEW SHIPPER) REVIEW UNDER THE (ANTIDUMPING OR COUNTERVAILING) DUTY ORDER ON (PRODUCT) FROM (COUNTRY) (CASE NUMBER)} or {THE (SUNSET REVIEW OR CHANGED CIRCUMSTANCE REVIEW OR SCOPE RULING OR CIRCUMVENTION INQUIRY) OF THE (ANTIDUMPING OR COUNTERVAILING) DUTY ORDER ON (PRODUCT) FROM (COUNTRY) (CASE NUMBER)}**). I certify that the public information and any business proprietary information of the government of **(COUNTRY)** contained in this submission is accurate and complete to the best of my knowledge. I am aware that the information contained in this submission may be subject to verification or corroboration (as appropriate) by the U.S. Department of Commerce. In addition, I am aware that, even if this submission may be withdrawn from the record of the AD/CVD proceeding, the U.S. Department of Commerce may preserve this submission, including a business proprietary submission, for purposes of determining the accuracy of this certification. I certify that a copy of this signed certification will be filed with this submission to the U.S. Department of Commerce.

Signature: _____

Date: _____

** For multiple person certifications, all persons should be listed in the first sentence of the certification and all persons should sign and date the certification. In addition, singular pronouns and possessive adjectives should be changed accordingly, *e.g.*, “I” should be changed to “we” and “my knowledge” should be changed to “our knowledge.”

(2) For the legal counsel or other representative:

REPRESENTATIVE CERTIFICATION:***

I, (PRINTED NAME), with (LAW FIRM or OTHER FIRM), (INSERT ONE OF THE FOLLOWING OPTIONS IN { }: {COUNSEL TO} or {REPRESENTATIVE OF}) (COMPANY NAME, OR GOVERNMENT OF COUNTRY, OR NAME OF ANOTHER PARTY), certify that I have read the attached submission of (IDENTIFY THE SPECIFIC SUBMISSION BY TITLE) due on (DATE) OR filed on (DATE) pursuant to the (INSERT ONE OF THE FOLLOWING OPTIONS IN { }: {THE (ANTIDUMPING OR COUNTERVAILING DUTY) INVESTIGATION OF (PRODUCT) FROM (COUNTRY) (CASE NUMBER)} or {THE (DATES OF PERIOD OF REVIEW) (ADMINISTRATIVE OR NEW SHIPPER) REVIEW UNDER THE (ANTIDUMPING OR COUNTERVAILING) DUTY ORDER ON (PRODUCT) FROM (COUNTRY) (CASE NUMBER)} or {THE (SUNSET REVIEW OR CHANGED CIRCUMSTANCE REVIEW OR SCOPE RULING OR CIRCUMVENTION INQUIRY) OF THE (ANTIDUMPING OR COUNTERVAILING) DUTY ORDER ON (PRODUCT) FROM (COUNTRY) (CASE NUMBER)}). In my capacity as (INSERT ONE OF THE FOLLOWING OPTIONS IN { }: {COUNSEL} or {ADVISER, PREPARER, OR REVIEWER}) of this submission, I certify that the information contained in this submission is accurate and complete to the best of my knowledge. I am aware that U.S. law (including, but not limited to, 18 U.S.C. 1001) imposes criminal sanctions on individuals who knowingly and willfully make material false statements to the U.S. Government. In addition, I am aware that, even if this submission may be withdrawn from the record of the AD/CVD proceeding, the U.S. Department of Commerce may preserve this submission, including a business proprietary submission, for purposes of determining the accuracy of this certification. I certify that a copy of this signed certification will be filed with this submission to the U.S. Department of Commerce.

Signature: _____

Date: _____

*** For multiple representative certifications, all representatives and their firms should be listed in the first sentence of the certification and all representatives should sign and date the certification. In addition, singular pronouns and possessive adjectives should be changed accordingly, e.g., "I" should be changed to "we" and "my knowledge" should be changed to "our knowledge."

CERTIFICATE OF SERVICE

I, _____, hereby certify that a copy of the

(name of certifying official)

foregoing submission on behalf of _____,

(company name)

dated _____, was served by first class mail or by hand delivery (circle the method used) on the following parties:

(Business Proprietary Version)

On Behalf of

Name and address

(Public Version)

On Behalf of

Name and address

(Signature of Certifying Official)

ATTACHMENT V

Checklist

General Items

1. ____ You have provided all of the information requested in Attachment I to this questionnaire.
2. ____ You have listed in the table in Attachment I the full name of the company for which you reported data.
3. ____ Even if you believe that you should be treated as a single entity along with other companies, please do not report aggregate data for all of the companies that you believe should be treated as a single entity for reporting purposes but separately report your company's quantity and value data. Quantity and value data pertaining to other, possibly affiliated companies, that you believe should be treated together with your company as a single entity should be separately reported by those companies.
4. ____ **Do not submit your response via email or facsimile.** Your response must be electronically filed using Access unless you meet one of the exceptions listed under the "Manual Filing" section of the General Instructions.
5. ____ You have filled out and included with your Q&V Questionnaire response the Certificate of Accuracy(ies) in Attachment IV to this Q&V Questionnaire.
6. ____ You have filled out and included with your Q&V Questionnaire response the Certificate of Service in Attachment IV to this Q&V Questionnaire.
7. ____ In addition to the above information, please provide the following contact information for the company for which you completed the table in Attachment I of this Q&V Questionnaire:

Full Company Name:

Name of Contact Person at the Company (if not represented by legal counsel):

Full Company Address, **Including Postal Code:**

Telephone Number:

Fax Number:

Email Address:

Instructions relating to PUBLIC DOCUMENTS

If you are willing to allow **all** of the information contained in your Q&V Questionnaire response to be made publicly available, you must comply with items 1 through 4 below:

1. ____ You marked the upper-right hand corner of the cover letter of your questionnaire response as follows:

Case No. A-570-979
Total Number of Pages: x
AR: 12/1/2014-11/30/2015
Office IV
Public Document
2. ____ **Do not** place brackets (“[]”) around any of the information provided in the public document.
3. ____ Your Certificate of Service lists each company on the Public Service list at <http://enforcement.trade.gov/apo/apo-svc-lists.html>

Instructions relating to PROPRIETARY DOCUMENTS

If you wish to treat any of the information contained in your Q&V Questionnaire response as proprietary information that you do not wish to be made publicly available, you must comply with items A and B below:

- A. You submitted a proprietary version of the document which meets requirements 1 through 7 below:
 1. ____ The upper-right hand corner of the cover letter of your Q&V Questionnaire response contains the following information:

Case No. A-570-979
Total Number of Pages: x
AR: 12/1/2014-11/30/2015
Office IV
Business Proprietary Document
Business Proprietary info on pages xx
 2. ____ In addition to the above markings, you **must** include one of the following statements on the “**Business Proprietary Document**” line that you include in the upper-right hand corner of the cover letter of your questionnaire response: (1) **May Be Released Under APO** or (2) **May Not be Released Under APO**. APO

stands for Administrative Protective Order. Administrative Protective Orders permit limited disclosure of proprietary information to representatives of parties (e.g., legal counsel to parties) who have been granted APO access. **You should note that most business proprietary information is usually released by the submitters of the information under APO.** However, if you object to the release under APO of certain information contained in your Q&V Questionnaire response, you **must** list the information which you believe should not be released under APO, together with arguments supporting your objections to release under APO.

3. _____ You have included the statement “Business Proprietary Treatment Requested” on the top of each page containing business proprietary information.
4. _____ You have placed brackets (“[]”) around the information that you consider proprietary which you do not wish to be made publicly available but which may be released under APO.
5. _____ If you object to releasing certain proprietary information under APO, place double brackets (“[[]]”) around such information and create a separate APO version of the business proprietary document. The upper-right hand corner of the cover letter of the APO version of your Q&V Questionnaire response should contain the following information:

Case No. A-570-979

Total Number of Pages: x

AR: 12/1/2014-11/30/2015

Office IV

Business Proprietary/APO Version - May be Released Under APO

Business Proprietary Information deleted from pages
xx

6. _____ Information in double brackets should be removed from the APO version of your Q&V Questionnaire response. Do not remove information in double brackets from the proprietary version of the Q&V Questionnaire response filed with the Department.
7. _____ Your Certificate of Service lists each company on the APO Service list at <http://enforcement.trade.gov/apo/apo-svc-lists.html>. If you created an APO version of your Q&V Questionnaire response, provide the parties on the

APO Service list with a copy of the **APO version** of your Q&V Questionnaire response. If you **did not** create an APO version of your Q&V Questionnaire response, provide the parties on the APO Service list with a copy of the **proprietary version** of your Q&V Questionnaire response. **Do not** provide parties on the Public Service list with a copy of either the proprietary version or APO version of your Q&V Questionnaire response.

B. You have created a public version of the proprietary document which meets requirements 1 through 3 below:

1. _____ The upper-right hand corner of the cover letter of your questionnaire response contains the following information:

Case No. A-570-979
Total Number of Pages: x
AR: 12/1/2014-11/30/2015
Office IV
Public Version

2. _____ In the public version of the Q&V Questionnaire response, you have summarized all of the numeric data in the proprietary version of the Q&V Questionnaire response that you placed in brackets (“[]”). An acceptable method of summarizing the proprietary numbers in the public version is to report numbers in the public version that differ from the numbers reported in the proprietary version by no more than 10 percent. For example if you reported [200] in the proprietary version, you may summarize this figure in the public version of that document by reporting a number between [220] and [180].

3. _____ Your Certificate of Service lists each company on the Public Service list at <http://enforcement.trade.gov/apo/apo-svc-lists.html>